

# Historic Sites Preservation Council

Jefferson County Courthouse  
311 S. Center Avenue, Room 202

Wednesday, April 11, 2018  
8:30 a.m.

## Council Members

Ed Morse, Chair; Matt Foelker, Vice Chair; Robert Birmingham, Secretary; Steve Nass; Steve M  
Mode

## MINUTES

### 1. Call to order

Morse called the meeting to order at 8:39am

### 2. Roll call

Present: Morse, Birmingham, Nass, Mode

Absent: Foelker

Others Present: Nimm, Tim Brown, Cindy Arbiture, Katie Otto

### 3. Certification of compliance with open meetings law

Meeting was posted and noticed according to law

### 4. Review of agenda

Approved as written

### 5. Public comment (*Members of the public who wish to address the Council must register their request at this time*)

Cindy A – Concord Historical Society – Was JC Historic Sites Preservation Commission

\*Reviewing the current county website, no presence or mention of historic preservation

\*Historic Preservation tab on front page of the County Website

\*Have a list of the 2017 JC Historical Societies

\*Mission in the 2017 JC Plan

\*Nice to see the Historic Quadrant Surveys on the website

\*Currently 52 National Historic places identified and registered in JC

\*Is there an email mailing list that is sent out to all the Societies for the meetings?

Tim Brown – Johnson Creek Historical Society – historical living interpretive presentations – would like to be involved where possible

Katie Otto – LM Main Street & JC Tourism Council – would like to partner on Historical Tourism

### 6. Approval of minutes from the February 7, 2018 meeting

Nass/Birmingham motion to approve the February 7, 2018 minutes. 4/0

**7. Communications**

None

**8. Proceedings Report from workshop: discussion and possible revisions**

Birmingham - new site put on register recently. Should do a PR on structure and how it got to the register (process).

Nass – there was a PR in the Daily Jefferson County Union and on Wisconsin Life, just not the process.

Morse – website and logo necessary.

Nass – must review work plan and start tasks at next meeting, is our website our number one priority?

Birmingham – establish a committee to meet with Admin

Mode – to build a clearinghouse of information, this is important

Nass – plan page 8 work plan – is this the plan we want to proceed in and is this the order we want them in?

Mode – would like to get other individuals involved

Nimm – is the document ok and do we need to send edits to the author?

The Council has elected Mission Plan option #4

The Council would like to add “Tourism Councils & Chambers of Commerce” to Item D on page 8

The Council would like to add another plan option, “Promote Jefferson County Heritage Tourism” (Page 8)

Birmingham/Nass motion to adopt the work plan as amended. 4/0

**9. Outreach to local historical societies**

Morse – outreach is important, please add listing to agenda email list. If members have time, please attend other meetings.

**10. Prospective landmark sites**

Nass – with work plan develop a system for applicants

Nimm – at next meeting, review old contract and listing of National sites and old criteria

**11. Next meeting; June date and location**

Wednesday, June 13, 2018 @ 8:30am

**12. Potential agenda items for Council’s next meeting**

Review Website

Review Logo

Review Process for Designation

**13. Adjourn**

Birmingham/Mode motion to adjourn at 9:53am 3/0

*Respectfully Submitted,*

*Mary Nimm, Jefferson County Parks Program Assistant*